

**Minutes of the Medical Device Committee meeting held on
Monday 28th June, 2021 Via Microsoft Teams.**

Present:

Duncan Murray (DM)	Consultant Anaesthetist & Chair
Mandy Cripps (MC)	MDMS Head of Service & Deputy Chair
Clare Goodyear (CG)	Trust Decontamination Lead and MDSO
Holly Mamone (HM)	MDMS Operational Manager
Andy James (AJ)	Financial Controller
Jennifer Evans (JE)	Theatre Manager
Julia Gregory (JG)	Procurement Manager
Amy Thatcher (AT)	Procurement Manager
Teresa Jolly (TJ)	Recording of Minutes

1 Apologies for absence:

Susan Hegarty (SH)	Consultant Radiologist
Ross Cruickshank (RC)	Consultant Anaesthetist

2 Minutes from the previous meeting to be agreed

Minutes of the previous meeting held on the 28th September, 2020 were agreed.

3 Matters arising:

3.1 Update on 21/22 equipment procurement - Currently working on the Patient Monitoring Replacement Programme which was rolled over from last year for NICU and Cardiac. An order is about to be replaced for the Maldi Tof and Spinal x-ray room.

A request has been put in for a hoist in spinal unit, which they can justify well. Awaiting quotes, MC to liaise with DM to approve.

Refurbishment Oral surgery outpatients – equates to new cabinets, lights and chairs.

Work is ongoing for Theatre power tools.

Some high priority bids were not funded. It was discussed at Cap CG that we work up these bids in order to prepare if there is any slippage money.

Med – Low priority bids will not be funded this year. DMC's know that if there is any increase in risks, that they should resubmit their bid.

3.2 MRI 1&2 - MRI 2 (library) is now installed. The PMB has signed that off. The focus is now on charitable MRI 1 which will replace the current MRI on level 3. Lengthy discussion around air handling and air changes requirement , a decision has now

been made and will now go to CMB to derogate from the guidance re the number of air changes. Procurement will progress with Siemens, and a project plan for installation. **MC**

- 3.3 Covid Bids** – Bids went through with approval by chairs Action. It was primarily Pathology and Laboratory equipment, also equipment to provide the Laverstock ICU extension. Equipment that was provided by the Central ICU supplies has approval in place and ownership transferred to SFT.
- 3.4 Laverstock expansion /ED expansion** – Minimal medical equipment required for ED expansion which will be as a result of various outpatient moves.
- 3.5 Bariatric Equipment** – The Trust owned 3 bariatric beds and various bariatric equipment, which were old and failing. A paper went to the Division and CapCG and funding secured to purchase 5 bariatric beds and other bariatric equipment, chairs and commodes. These have been delivered and training completed.
- 4 Feedback from TWG's** – Theatre and Endoscopy group have asked if they can reprioritise some of their bigger items. Flexible cystoscopes, the drills and the operating lights had been given high priority but what had slipped down the list after Cap CG was the operating tables. The TWG agreed that the risk with not purchasing the operating tables is greater. They feel the operating lights and flexible cystoscopes can be deferred. Funding was identified for 4 operating tables this year and they will redo the risk assessment.
- Diathermy** – Bids came in from Endoscopy for two and those are a high priority. Maternity, Gynae, Plastics and Dermatology outpatients also bid. One of the higher spec ERBE Diathermy for Endoscopy was brought forward and purchased in 20/21, so there is one outstanding. There was a discussion regarding not replacing with brand new Diathermy on Maternity, Gynae, Plastics and Dermatology but rather Gynae and Dermatology continue to borrow them from Theatres as they have been doing through Covid. Approached Maternity and Plastics to see if they would be happy taking Bowa's from Theatres and replace the Theatre Diathermy. Talks with company regarding Bowa Diathermy's, their suggestion are that we create super users. So we are looking at two sessions over July/August where staff can go down to their main headquarters and spend a day with intensive training. Hopefully this will help resolve the situations with the Diathermy's so that people can troubleshoot and be constantly updated and also getting to head the surgeon's settings. DM/MC concerned about this approach and DM/JE to discuss outside the meeting. **ACTION DM**
- 5 MDSO/Decontamination Update** – BD national alert was issued at the end of February/early March, affecting IV administration sets for our volumetric infusion devices.

[REDACTED] The vast majority of the Trust is swapped over to new sets.

Clinell Wipes – There were a couple of Safety alerts but both have been dealt with now.

Decontamination – Some issues relating to securing ongoing Authorising Engineer (Decontamination) support for SFT, but now resolved. Work continues looking at scope use and re-processing as well as refurbishment in SSL and the impact for SFT. Need to improve oversight of some servicing of decontamination equipment and better communication with ETS, including where records are held. Challenges arranging training for new flexible cystoscopes Storz are bringing in as they are upgrading the model; training now taken place so will be able to work with Storz introduce new equipment.

6 **Capital plan 22/23** – Meeting today to discuss capital bid forms and timetable for 22/23. The revised forms seem to work well as the quality of bids was improved. The 5 year plan is being refreshed as we speak, so that we will give some guidance to the teams as to what they might consider. Those will go out mid-July for return mid-August TWGs will be in September and MDC towards the end of September to get next year's bids sorted out and finalised.

7 **Date of next meeting via Microsoft Teams to be confirmed.**